

Application for Admission  
**NURTURING THE CALL PROGRAM**

*(Please type or print clearly)*

**Full legal name:** Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_ **Citizenship:** \_\_\_\_\_ **Sex:** \_\_\_M \_\_\_F

**Current Mailing Address:** Street: \_\_\_\_\_ Apt. No. \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Current Phone Numbers:** Home: \_\_\_\_\_ Work: \_\_\_\_\_

Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Birth date:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ **Birthplace:** \_\_\_\_\_

**Church Background:** What is your denominational affiliation? \_\_\_\_\_

Name of church you currently attend: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Minister's name: \_\_\_\_\_ How long have you attended this church? \_\_\_\_\_

**Briefly describe your church involvement** (e.g., teaching, leadership, care giving)

\_\_\_\_\_  
\_\_\_\_\_

**Are you a licensed minister?** \_\_\_\_\_ Yes \_\_\_\_\_ No **Are you ordained?** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Current Employer:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_ FT \_\_\_\_\_ PT \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**List your employers for the last 5 years.**

Company name \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Company name \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Company name \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

**Previous Post-Secondary Education or Other**

Please request transcripts from each of these schools to be sent directly to the SCUPE Office.

Name of Institution	Location	Dates of Attendance	Degree Rec'd

**Describe your short and long term goals as they relate to SCUPE (NTC).**

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**International Student Information**

TOEFL score *(for students whose primary language is not English)* \_\_\_\_\_

Of what country (or countries) are you a citizen? \_\_\_\_\_

If currently living in the U.S., how long have you been in the U.S.? \_\_\_\_\_

If you are married, will your spouse accompany you to the U.S.? \_\_\_\_\_

If you have children, how many of them will accompany you to the U.S.? \_\_\_\_\_

Students entering the U.S. with Non-Immigrant F-1 Student Status must have an I-20 form (Certificate of Eligibility) when making application for a visa. This form will be sent once we receive an affidavit of financial support and you are formally accepted for studies.

Please check the type of visa you plan to have while studying at SCUPE: \_\_\_\_\_ Student \_\_\_\_\_ Immigrant

Other: \_\_\_\_\_

**Reference**

Please list the name and address of the pastor who will fill out the enclosed reference form. For confidentiality purposes the recommendation can be mailed or faxed to us only by the person completing the form.

Pastor: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_

Semester and year for which you are applying: \_\_\_\_\_ Fall \_\_\_\_\_ Spring Year \_\_\_\_\_

Where did you hear about SCUPE (NTC)? \_\_\_\_\_

Would you like to have an interview? \_\_\_\_\_ Would you like seminary credit for your course work? \_\_\_\_\_

**In addition**

- Enclose a \$25 non-refundable application fee. (Make checks payable to SCUPE.)
- Request official transcripts to be sent directly to the SCUPE (NTC) office from the institution.
- Have the reference form filled out, signed and returned directly to the SCUPE (NTC) office.
- Fully complete and sign this application form and return it to the SCUPE (NTC) office.

**Ethnic background**

Note: The U.S. Department of Health, Education, and Welfare requires each institution to report on the racial composition of its students. Although self-identification is voluntary, it will assist us if you complete the section below. This section is strictly optional and has no bearing on your admission status.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Native American  | <input type="checkbox"/> Asian/Pacific Islander | <input type="checkbox"/> White-non Hispanic |
| <input type="checkbox"/> African-American | <input type="checkbox"/> Hispanic               | <input type="checkbox"/> Other              |

*I hereby make application for admission to SCUPE (NTC) and promise to abide by the regulations of the institution and to promote its best interest. I certify that to the best of my knowledge all answers given in this application are correct. I authorize the person I listed in the reference section to give information about me. I agree that this application and all supporting documents submitted will become property of the institution.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail the completed application to: SCUPE (NTC)  
200 N. Michigan Avenue, Suite 502  
Chicago, IL 60601-5909

**Autobiographical Sketch**

Type a brief autobiographical sketch (on the back of this form), no more than 500 words in length. Include a description of your family background, the main events surrounding your faith commitment, and the important facts connected with your decision to pursue theological studies. Please include a description of your call.

## **Autobiographical Sketch**

**Pastoral Reference Form**  
**SCUPE Nurturing the Call**

Applicant's Name: \_\_\_\_\_

In seeking admission to the Nurturing the Call (NtC) the above applicant is required to have this form filled out and returned to the SCUPE Admissions Office. We seek individuals who are qualified to pursue theological studies and who have the potential to serve effectively in the ministry they choose; we would appreciate a frank evaluation of this applicant. If you feel that this form is not adequate for your remarks, please feel free to provide your response in any form you choose.

**CONFIDENTIALITY:** Federal law gives students the option to waive their right to see specific letters of recommendation. If the applicant has not signed the waiver on the reverse side of this form, it will be assumed that you are submitting information with full knowledge that it may be seen by the applicant if he or she is accepted and enrolls in the NtC program.

1. How long and in what capacity have you known the applicant? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please evaluate the applicant in the following areas: *(Circle only one number for each item using the following scale: 1-Excellent 2-Very Good 3-Average 4-Poor N-Not Observed)*

Christian faith and commitment	1	2	3	4	N
Moral character	1	2	3	4	N
Leadership	1	2	3	4	N
Ability to communicate	1	2	3	4	N
Personal maturity	1	2	3	4	N
Spiritual maturity	1	2	3	4	N
Ability to work with others	1	2	3	4	N
Reliability	1	2	3	4	N
Emotional stability	1	2	3	4	N
Interpersonal relationships	1	2	3	4	N
Academic/educational potential	1	2	3	4	N

3. What do you see as the applicant's strengths? \_\_\_\_\_  
\_\_\_\_\_

4. What do you see as the applicant's weaknesses? \_\_\_\_\_  
\_\_\_\_\_

5. Other comments? \_\_\_\_\_  
\_\_\_\_\_

6. Do you recommend this person for admission to a degree granting academic program of SCUPE?  
\_\_\_\_ Highly recommend    \_\_\_\_ Recommend    \_\_\_\_ Recommend with reservations    \_\_\_\_ Do not recommend

7. Has the applicant shown promise for ministry? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Print Name \_\_\_\_\_ Relationship to applicant \_\_\_\_\_

*(Please return from directly to SCUPE, 200 N. Michigan Avenue, Suite 502, Chicago, IL 60601-5909)*

**Reference Waiver**

The Family Education and Privacy Act of 1974 provides the applicant the right to information provided by their references after the application has been accepted and the applicant has enrolled in the NtC program. The law also allows the applicant the privilege to waive the right of access, an action which may enhance the integrity of recommendations and references. No school, however, can require an applicant to sign such a waiver, nor can it discriminate in any way against any applicant who does not waive his or her right to access.

Please check one:

I waive my right of access.

I do not waive my right to review this form.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_